

Lubrication Storage Program – Action Item Checklist



- Lubricant storage facility well designed and orderly
- Create a weekly PM to ensure the lube room is clean and orderly using 5s principles
- Floor is painted and marked (Slip resistant coating or mats)
- Lubricant sampling equipment is stored in cabinet
- Secondary spill containment is present
- Proper color-coded secondary lubricant transfer containers are used
- Transfer containers are properly labeled
- Shelving or cabinets are used for storage of transfer containers
- Transfer containers are properly cleaned and stored
- Totes and drums are used properly
- Oil pumps are properly secured to storage containers and desiccant breathers are installed on drums and totes
- All drums, totes, and tanks have filtration capability for dispensing and kidney-loop application
- Disposable funnels and other accessories are kept clean and properly stored
- Shelf life and stock rotation principle are observed (First in – First out)
- Color coded bands are employed for use with grease guns
- Use of color-coded wall charts are used to identify all current lubricant and grease in use
- Keep grease guns and grease stock in cabinet storage
- Filtration system is employed to remove any contaminants present in new and stored lubricants
- Transfer carts are properly maintained and used
- Correct reconditioning and/or reclaiming practices are applied where appropriate
- Used oil is properly handled, labeled, stored, and disposed of
- SDS sheets are accessible and current for all lubricants and fluids
- Assign specific personnel to maintain 5s principles – If everyone is accountable, no one is accountable.
- Disposal bin for shop rags
- Eyewash station is set up in lube storage area
- Fire extinguishers are made available